

**DODGE COUNTY  
HEALTH FACILITIES COMMITTEE MEETING  
198 COUNTY DF  
JUNEAU, WI 53039  
AUGUST 13, 2014**

**MINUTES**

1. **CALL TO ORDER:** Meeting was called to order by Chairman Bischoff at 8:16 a.m. with the following members present:

2. **ROLL CALL:**

Larry Bischoff  
Lisa Derr  
Jeff Duchac  
John Fabisch  
Tom Schaefer

**ABSENT:** None.

**ALSO PRESENT:** James Mielke, Dodge County Administrator; Russell Kottke, Dodge County Chairman; Jane E. Hooper, Clearview Administrator; Jackie Kuhl, Brain Injury Center Unit Coordinator; Lori Kurutz, Director of Support Services; Heather Ninmann, IID Household Specialist; Lindsay Kirchoff, Assisted Living Supervisor; and Anthony Marchese, Director of Finance.

3. **APPROVAL OF MINUTES OF JULY 2, 2014 MEETING:** Motion made by Duchac to approve the July 2, 2014 Minutes; seconded by Schaefer. Motion carried.
4. **APPROVAL DEVIATING FROM THE AGENDA:** Motion made by Schaefer to deviate from the Agenda if required; seconded by Fabisch. Motion carried.
5. **PUBLIC COMMENT:** None to report.
6. **COMMITTEE MEMBER REPORTS:** None to report.
7. **INVOLUNTARY DISCHARGES:** None.
8. **CENSUS REPORTS:**

CBIC:	22 of 30
Clearview North:	132 of 140
Clearview Behavioral Health 1/2:	20 of 20
ICF-IID (formerly FDD):	44 of 46
Trailview	4 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	11 of 20

9. **ADMINISTRATOR'S REPORT:**

- **Consideration of Resolution for Bathroom Remodeling Project – Northview Heights:** Two bids were received for the Northview Heights CBRF bathroom remodeling and upgrade project. Larry Bischoff, Chairman, opened the bids that were received for the Northview Heights CBRF bathroom remodeling and upgrade project. The first bid that was opened was from Cardinal Construction Company in the amount of \$41,550. The second bid that was opened was from Maas Brothers Construction Company in the amount of \$33,300. The total project cost is \$44,420.00. A motion was made by Schaefer; seconded by Duchac, to award the Northview Heights CBRF bathroom remodeling and upgrade project to Maas Brothers Company in the amount of \$33,300. Motion carried.
- **Dairy Bid Opening:** There were three (3) bids received from Sysco (for eggs, cheese, and milk), Kemps (for milk and cheese), and Kramer (for milk and eggs). Administrator Hooper, Anthony Marchese, Director of Financial Services, and Grace Dobratz, Director of Dietary Services, will review the bid and bring recommendations back to the September meeting.
- **Dodge County Fair – Clearview Booth:** Clearview will have a booth at the Dodge County Fair and staff members will be manning the booth at various times throughout the five-day event.
- Administrator Hooper updated the Committee on her Wisconsin Counties Association presentation in September.
- **Remembrance Garden Installation:** The tentative date for the Remembrance Garden installation was Monday, August 18; the date has been pushed back due to the contractor's schedule. At this time five bricks have been sold.
- **Marsh Country Health Alliance Annual Meeting:** The Annual Meeting of Marsh Country Health Alliance will be held on August 26, 2014, at 10 a.m.
- **Preliminary Budget Information:** The 2015 preliminary budget for Clearview was presented to the Health Facility Committee. It was explained that this budget was still a work in progress and that adjustments will continue to be made. At the time of the meeting the Committee was updated on Clearview's 2015 census budget, total revenue and expenses, the preliminary levy request, as well as rate increases, and other key points affecting the 2015 budget.

10. **SET NEXT MEETING DATE: Wednesday, September 3, 2014, at 8:15 a.m.,** in the Towne Centre Conference Room on the first floor of Clearview, located at 198 County DF, Juneau, Wisconsin.

11. **ADJOURN:** There being no further business to come before the Committee, Motion by Schaefer to adjourn; seconded by Duchac. Meeting adjourned at 10:12 a.m.

Dated this 3<sup>rd</sup> day of September, 2014.

Respectfully submitted,

  
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Thomas Schaefer, Secretary